LOYOLA LAW SCHOOL
ATTORNEY/GRADUATE JOB LISTING
INFORMATION SHEET

OFFICE USE ONLY
LIST NO.: ________

DATE: ______________

EMPLOYER NAME: __________________________________________

ADDRESS: __________________________________________________

CITY: __________________ STATE: ______ ZIP: __________________

PHONE: ( ) ( ) FAX: ( ) ( ) E-MAIL: ________________________

CONTACT PERSON: __________________________________________

CONTACT TITLE: ____________________________________________ NUMBER OF ATTORNEYS: ______

JOB TITLE: ATTORNEY [ ] LAW CLERK [ ] OTHER: ________________

HOURS: PART-TIME [ ] MINIMUM HRS: ______ FULL-TIME [ ] SALARY: ______________

STATUS: PERMANENT [ ] TEMPORARY [ ] DURATION: ________________

CALL DIRECTLY FOR APPOINTMENT: YES [ ] NO [ ]

SEND RESUME FIRST: YES [ ] NO [ ] FAX RESUME: [ ] DEADLINE: ____________

QUALIFICATIONS:

ATTORNEY

BAR ADMISSION REQUIRED?

YES [ ] NO [ ]

AWAITING RESULTS [ ]

OTHER: ____________________________________________________________________________

__________________________________________________________________________________

__________________________________________________________________________________

JOB DESCRIPTION: ______________________________________________________________

__________________________________________________________________________________

__________________________________________________________________________________

FIRM PRACTICE: _____________________________________________________________

RETURN TO: OFFICE OF CAREER SERVICES
LOYOLA LAW SCHOOL
919 SOUTH ALBANY ST.
LOS ANGELES, CA 90015
(213) 736-1150
FAX (213) 385-5133