HOW TO PARTICIPATE IN
PUBLIC INTEREST
CAREER DAY INTERVIEWS

STEP 1:
STUDENT REGISTRATION
Students must complete, sign and return the Student Acknowledgement of Policies and Procedures form to the Public Interest Law Office by Noon on Tuesday, January 14, 2003.

Students must have their resumes approved by the Career Services Office prior to submission for this Program. (A new approval is not necessary for advanced students with existing files who are not making any changes to an approved Fall 2002 resume.) Students must submit 5 copies of their approved resume to Career Services. (These copies are for Career Services use only.)

STEP 2:
CONSULT AGENCY INFORMATION
Beginning Monday, January 6, 2003, profiles of participating agencies will be available in binders in the Career Services Office, the Public Interest Law Office and the Law Library. The initial list of participating agencies is a preliminary list. Please check regularly for additions to this list.

STEP 3:
RESUME SUBMISSION
Choose a maximum of six (6) agencies with whom you would like to interview. Place a copy of your approved resume in the individual interview envelope for each of these six agencies.

Place additional copies of your approved resume in the individual envelopes of your choice that are designated for mailing to the participating agencies. All submitted resumes will be forwarded to participating agencies for later in-office interview consideration.

The deadline for these submissions is Noon on Tuesday, January 14, 2003.

STEP 4:
ATTEND A MANDATORY WORKSHOP
Attend a mandatory workshop on January 14, 2003 at either 12:15 pm or 5:00 pm to learn about funding, interviewing techniques, required dress, parking, etc.

STEP 5:
CONFIRM YOUR INTERVIEW(S)
Students must confirm or decline with the Public Interest Law Office any interview for which they have been selected by Noon on Wednesday, January 29, 2003.