HNBA JOB FAIR
FREQUENTLY ASKED QUESTIONS

www.hnba.com

Below are the responses to the most frequently asked question regarding the Job Fair at the HNBA Annual Conference. If you need additional information, please feel free to contact the HNBA Job Fair Committee at beckerd2@staff.abanet.org and a Committee member will respond as soon as possible.

GENERAL QUESTIONS

1. **FAQ:** What is the HNBA Job Fair?
   The HNBA Job Fair is organized and provided by the HNBA as a service to the U.S. legal community. For law students and lawyers, the HNBA Job Fair is an excellent employment resource. For employers, the Job Fair is a valuable asset for meeting the best and brightest Hispanic/Latina(o) law students and attorneys from across the country. The 2008 HNBA Annual Convention will permit Job Fair participants to interact with leading Hispanic lawyers throughout the United States and to participate in enriching continuing legal education programs (CLE’s).

2. **FAQ:** When and where will the 2008 Job Fair take place?
   The 2008 HNBA Job Fair will be held on Friday, September 5th, in conjunction with the 33rd HNBA Annual Convention scheduled September 3rd-6th, 2008 at the Renaissance Hollywood Hotel, in Hollywood, CA.

3. **FAQ:** What are the deadlines related to the Job Fair?
   The Registration deadline is August 15, 2008 for employers and August 18, 2008 for law students. All registrations must be received (law student, lawyer, and employer) by August 18. Registrations may be accepted after that date, but only if there is space available. In addition, registrations received after that date will not have enough time for proper processing.

4. **FAQ:** Who administers the Job Fair?
   The Job Fair is organized and administered by the HNBA Job Fair Committee and the ABA. Committee members include new, medium, and experienced attorneys. The Committee along with the ABA is dedicated to ensuring that the Job Fair is a rich and rewarding experience for both the applicants and the employers.

5. **FAQ:** Who do I contact for more information regarding the Job Fair?
   If this FAQ page does not answer your question, please email the ABA at BeckerD2@staff.abanet.org. The ABA will respond as quickly as possible.
**LAW STUDENTS AND ATTORNEYS**

1. **FAQ**: How do I register for the Job Fair?
   

2. **FAQ**: What is the deadline for registration?
   
   The deadline for registration is Monday, August 18, 2008.

3. **FAQ**: How much is the registration fee for the Job Fair?
   
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<tr>
<td>Law Student</td>
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4. **FAQ**: What other information is required?
   
   A resume must be submitted. Please email resumes to BeckerD2@staff.abanet.org.

5. **FAQ**: Who are the interviewing employers?
   
   Employers from the private and public sectors will be holding interviews. Large law firms and medium size firms are heavily involved, as are a number of important government agencies. There is less participation by small law firms (10 lawyers or less).

6. **FAQ**: Can I choose who to interview with?
   
   Prior to August 18th the Committee will publish a “WISH LIST” that is designed to solicit information to assist the Committee in matching job seekers’ preferences with employers. You will need to revisit the site to obtain and complete the WISH LIST. We will try to schedule interviews with specific employers to the extent that the WISH LIST is completed and we are able to do so.

7. **FAQ**: How will interviews be scheduled?
   
   We anticipate that interviews will be held from 8 a.m. until 5 p.m., with a two hour lunch break. The interviews will be scheduled in 30-minute intervals. Note that we cannot guarantee how many interviews you will have.

8. **FAQ**: How many law students and lawyers will be interviewing?
   
   The HNBA Job Fair draws over 60 employers and 300 law students and lateral attorneys. More specific information will be provided on this year’s Job Fair as the event gets closer.

9. **FAQ**: When will I learn if I have been hired?
   
   That answer depends on the employers. You may get your offer on the spot, or perhaps after the Job Fair. Some employers have follow-up interviews.
If you, your firm, or agency are interested in participating in the HNBA JOB FAIR, please let the Committee know via the following email address beckerd2@staff.abanet.org. You can also click on the Job Fair information Employer Packet on the convention website.

1. **FAQ**: What is the deadline for registration?
   *The deadline for registration is Friday, August 15, 2008.*

2. **FAQ**: How much will it cost to register and participate in the Job Fair?
   - Premier Interviewing Booth: $2,500.00
   - Premier Booth for Government Employer: $750.00

3. **FAQ**: What information is required from me?
   *Please refer to your Employer’s Information Packet.*

4. **FAQ**: How will candidates be chosen?
   *HNBA is sending surveys to both students and employers and will match the candidates and employers based on the results of the surveys. We are planning to match each employer with a maximum of 12 candidates although we will be happy to accommodate you if you wish to interview more than 12 candidates.*