I. Introduction to Career Services
   A. We Are
      • Five counselors including two lawyers with practice experience
      • Three staff
   B. Our Role
      • Help you plan your career
      • Provide information
      • Generate jobs
   C. Your Role
      • Use OCS
      • Start with counseling appointment
      • Gather information
      • Forge a plan
      • Build a resume
      • Build a network of contacts
      • Find a job

Essential Take Aways
   • Study hard and do well: 1L grades are the most important
   • Get legal experience throughout law school
   • Make contacts throughout law school

II. Business Model
   A. You just started a new business: Your Legal Career
   B. Grow it and market it

III. Informational Sources
   A. OCS Counselors: 1L Appointments
   B. OCS Website
   C. OCS Events: Weekly Programs & Career Days
   D. Attorneys
   E. Professors
   F. Advanced Students
   G. OCS Library: Books, Periodicals, Websites

IV. Marketing
   A. Marketing requires a Resume, Cover Letter & Networking
      • Resume + Cover Letter
         ▪ Build your resume through electives and practical legal experience
         ▪ Prove your preparation and commitment to your chosen practice area
      • Networking: Tell the world!
         ▪ Build a community of contacts: PDA, cell phone, Linked In, Facebook
         ▪ Attend OCS weekly events and career days
         ▪ Alumni Mentor
         ▪ Join Bar Associations: LA County, Women Lawyers, Ethnic Bars
         ▪ Volunteer: Pro Bono Requirement, etc.
V. Legal Experience Market: Paid Market Favors 2Ls
   A. Summer Experience Options
      Mostly Externships & Volunteer
      • Research Assistant for Professor (Work Study Eligibility Required)
      • Clinical Extern for Gov’t, Public Interest or Judges (Grants Available, Public Interest Career Day)
      • Volunteer
      • Law Clerk for Private Law Firm (Paid)

VI. Where The Jobs Are
   A. Almost 60% of graduates work in law firms
   B. 80% of law firms are smaller than 20
   C. 75% of graduates work in firms of 25 attorneys of less (40% in 10 or less)
   D. $73-$80,000 (Class of 2008)
   E. Litigation (including Employment and Bankruptcy) is biggest area
   F. Transactional work dries up in downturns
      http://intranet.lls.edu/careerservices/stats/

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![Distribution of Law Firms](chart1.png)

![Top 4 Ways Students Find Jobs](chart2.png)
VII. NALP Guidelines
   A. No Contact Between 1L Students and Employers Before December 1

VIII. Bottom Line

Study Hard
Consider summer externships or volunteering and apply December 1
   A. Commit to yourself and start early
   B. Gather information continuously
   C. Attend weekly events and career days
   D. Build your network of contacts
   E. Build your resume

Office of Career Services

Phone: (213) 736-1150
Email: careerservices@lls.edu
Website: http://intranet.lls.edu/careerservices/
Calendar: https://technology.lls.edu/cevents/
Location: Founders Hall 118
Hours: Monday – Thursday 10:30AM – 6:00 PM
       Friday 10:30AM – 4:00 PM

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